

**WEST BENGAL TRIBAL DEVELOPMENT
CO-OPERATIVE CORPORATION LTD.**

SIDHU KANU BHAVAN, KB-18, Sector-III,
Bidhannagar, Kolkata-700 098

☎ : 2335-1832/1918

Fax : (033) 2335-1935



পশ্চিমবঙ্গ আদিবাসী উন্নয়ন
সমবায় নিগম লিমিটেড

সিধু-কানু ভবন, কে বি-১৮, সেক্টর-৩

বিধাননগর, কলকাতা-৭০০ ০৯৮

দূরভাষ : ২৩৩৫-১৮৩২/১৯১৮

ফ্যাক্স : (০৩৩) ২৩৩৫-১৯৩৫

Ref.....1327...../WBTDCC/M.....

Date.....24-08-22.....

পত্র সংখ্যা...../ডব্লিউবিটিডিসিসি/.....

তারিখ.....

NOTICE INVITING EXPRESSION OF INTEREST

West Bengal Tribal Development Cooperative Corporation Ltd. under administrative control of Tribal Development Department, Government of West Bengal intends to operationalize the scheme for the establishment of 4 (Four) Van Dhan Vikas Kendras (VDVK), in Jhargram District in the first phase. VDVKs are being setup for processing / value addition to non – timber Minor Forest Produces being collected by the Members of Tribal SHGs. Objective for setting up such centers is to create sustainable livelihood for the ST SHGs through MFPs. West Bengal Tribal Development Co-operative Corporation Ltd. now invites competent organizations / Institutes / Consultancy Firms / NGOs / Society/ Universities and Research Institutions to submit **Expressions of Interest (EOI)** to undertake the assignment for operation of following four VDVKs mapped with the **Sal leaves collection, Sal plate making by value addition and marketing of produce by SHG Groups.**

SL	District	VDVK	No of SHGs	No of Beneficiaries	Scope of Work
1.	Jhargram	Baligeria LAMPS	31	308	a. Preparing Business plan of VDVK for sustainable operation. b. Assessment of Technology requirement. c. Technical assistance for procurement, installation and operation of Plant and Machinery in accordance with business plan. d. Capacity building of SHG Members. e. Plan for procurement of MFPs. f. Identification of additional activity for round the year operation of VDVK. g. Operationalization of VDVK. h. Market linkage of products of VDVKs. i. Operation and handholding support for at least two years by which VDVK should be made profitable j. Plan for withdrawal from the Project leaving its operation to SHGs.
2.		Jhargram Thana LAMPS	33	306	
3.		Belpahari LAMPS	30	300	
4.		Pirakata LAMPS	31	304	

Important Dates

26.08.22 – Release/ Advertisement of Request for Expression of Interest

09.09.22 – Last date of Submission for Expressions of Interest

12.09.22 – Evaluation Process

15.09.22 – Tender Notice

22.09.22- Last date of Submission of Proposals

23.09.22– Final Technical and Financial Evaluation Process

26.09.22– Notice for work order

Information to Bidders (ITB): -

1. The EOI is to be submitted in sealed envelope by hand or by Post to “**WBTDCC Ltd, Sidhu Kanu Bhawan, KB-18, Sector-III, Kolkata – 700 106**” by 3:00 PM of 09/09/22. EOI submitted beyond stipulated Date and Time will not be considered.
2. A detailed description must be provided in consonance with the scope of work.
3. The Application must be submitted in the English language and in the format prescribed by WBTDCC Ltd. All required information must be provided, responding clearly and concisely to all the points set out. Any application which does not fully and comprehensively address this Request for Expression of Interest may be rejected.
4. The Application document should comprise of the following:
 5. Cover Letter.
 6. A copy of this Request for Expression of Interest duly signed by the intending bidder or Authorized Representative; and
 7. Duly Accomplished Annex A with all requested information.
 8. For clarifications on the content of this document please mail to wbtbcc@gmail.com
 9. Applications shall be evaluated in accordance with the bidder’s demonstrated capacity, track record and experience and technical expertise. Only eligible and qualified bidders based on above shall be invited to participate in the competitive bidding process.
10. Applications may be modified or withdrawn in writing, prior to the closing time specified in this Request for EOI. Applications shall not be modified or withdrawn after the deadline.
11. The Consultancy Firms/Service Providers shall bear all costs associated with the preparation and submission of the Application and WBTDCC will not in any case be responsible and liable for the costs incurred.
12. All information given in writing to or verbally shared with the intending parties in connection with this EOI is to be treated as strictly confidential.
13. WBTDCC reserves the right to accept or to reject any Application, and to cancel the Tender process and reject all Applications, at any time without there by incurring any liability to the affected Companies/Service Providers or any obligation to inform the affected Companies/Service Providers.


Managing Director

West Bengal Tribal Development Cooperative Corporation Ltd

ANNEX A: BIDDERS INFORMATION

GENERAL INFORMATION

- Name of the Firm-
- Address -
- Phone Number-
- Fax Number -
- Email Address -
- Address of Other Offices, if any -
- Name and Designation of the Contact Person -
- Legal Status (*Provide certified copies of Registration*) -
- Registration number -
- Place of Registration -
- Principal place of business –
- Core business activity
- VAT/GST Registration number –
- Income Tax Return documents -

Provide certified copies

EXPERIENCE IN LAST THREE YEARS

- Starting Month/ Year -
- Ending Month / Year -
- Client -
- Description of services/ Activity etc. -
- Contract Amount -

Remarks (Provide documentary evidence)

EXPERIENCE IN ACTIVITIES - LAST THREE YEARS

- Year
- Client
- Description of works
- Contract Amount
- Remarks (Provide documentary evidence)

Please include copies of completion certificates issued by former clients and / or performance appreciation / evaluation letters from former clients providing their contact details and approval to contact them.

ONGOING CONTRACTS

- Client
- Description of Contracts
 - Location
 - Amount
 - % of Completion (Provide documentary evidence)

LIST OF PERMANENTLY EMPLOYED STAFF

- Name
- Designation Qualification
- No. of Years of Experience

Provide an organizational chart and detailed CVs for key management and technical personnel in the Organization

ANY OTHER INFORMATION

In addition to the required information, Companies may provide brochures and other related documents

I, the undersigned, warrant that the information provided in this form is correct and, in the event of changes, details will be provided as soon as possible:

Name/ Signature/ Date

(Name of Consultancy Firms/Service Providers/ Organizations/ Institutes)