

**WEST BENGAL TRIBAL DEVELOPMENT
CO-OPERATIVE CORPORATION LTD.**

SIDHU KANU BHAVAN, KB-18, Sector-III,
Bidhannagar, Kolkata-700 098

☎ : 2335-1832/1918

Fax : (033) 2335-1935



পশ্চিমবঙ্গ আদিবাসী উন্নয়ন
সমবায় নিগম লিমিটেড

সিধু-কানু ভবন, কে বি-১৮, সেক্টর-৩

বিধাননগর, কলকাতা-৭০০ ০৯৮

দূরভাষ : ২৩৩৫-১৮৩২/১৯১৮

ফ্যাক্স : (০৩৩) ২৩৩৫-১৯৩৫

Ref.....1606...../WBTDCC/M.....

Date.....28-09-22.....


পত্র সংখ্যা...../ডব্লিউটিডিএসিসি/.....

তারিখ.....

TENDER NOTICE

West Bengal Tribal Development Cooperative Corporation Ltd. under administrative control of Tribal Development Department, Government of West Bengal intends to operationalize the scheme for the establishment of 22 (twenty two) Van DhanVikasKendras (VDVK), in Jhargram, Purulia, Alipurduar and Jalpaiguri District in the first phase. VDVKs are being setup for processing / value addition to non – timber Minor Forest Produces being collected by the Members of Tribal SHGs. Objective for setting up such centers is to create sustainable livelihood for the ST SHGs through collection, minor processing, value addition, market linkage etc. of MFPs. West Bengal Tribal Development Co-operative Corporation Ltd. now invites sealed Tenders from bonafide bidders (competent organizations / Institutes / Consultancy Firms / NGOs / Society/ Universities and Research Institutions) to undertake the assignment for operation of following 22 (twenty two) VDVKs mapped with the **specified MFPs(minor forest produce)** along with other viable economic activities.

District	Name of VDK	No of SHGs	No of members	Mapped MFP(Minor forest Produce)
Purulia	Hura centre for sal plate unit	28	300	Sal leaves
Purulia	Bagmundi centre for mahua unit	30	318	Mahua flower
Purulia	Neturia centre for neem processing unit	32	300	Neem seed
Purulia	Arsha centre for sal anti corrosive liquid unit	29	299	Sal leaves
Purulia	Manbazar –II sabar centre for karanj unit	28	301	Karanj seed
Purulia	Chirudih centre for chironji unit	30	305	Chironji pods
Purulia	Manbazar –II DK Centre for baheda unit	33	304	Baheda
Purulia	Santuri centre for mahua seed unit	30	327	Mahua seed
Purulia	Puncha centre for tamarind unit	29	313	Tamarind


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Purulia	Bandwan South centre for satavari unit	32	297	Satavari,baheda,M yrobalan
Purulia	Balarampur centre for kusum lac unit	32	292	lac
Purulia	Barabazar centre for sal seed unit	27	299	Sal seed
Purulia	Jhalda centre for myrobalan unit	28	309	Myrobalan,baheda, amla
Purulia	Neturia centre for beal processing unit	32	302	Beal pulp
Jalpaiguri	Angrabhasa Arecanut leaves plate unit	30	302	Arecanut leaves
Alipurduar	Samuktala LAMPS	30	305	Turmeric
Alipurduar	Madarihat ginger pickle unit	30	326	Ginger
Alipurduar	Samuktala corn flex production unit	30	302	Maize
Jhargram	Baligeria VDVK sal plate unit	31	308	Sal leaves
Jhargram	Jhargram VDVK sal plate unit	33	306	Sal leaves
Jhargram	Belpahari VDVK sal plate unit	30	300	Sal leaves
Jhargram	Pirakata VDVK sal plate unit	31	304	Sal leaves

Scope of Work:

- a. Preparing Business plan of VDVK for sustainable operation.(Annexure-I)
- b. Assessment of Technology requirement.
- c. Technical assistance for procurement, installation and operation of Plant and Machinery in accordance with business plan.
- d. Capacity building of SHG Members.
- e. Plan for procurement of MFPS.
- f. Identification of additional activity for round the year operation of VDVK.
- g. Operationalization of VDVK.
- h. Market linkage of products of VDVKs.
- i. Operation and handholding support for at least two years by which VDVK should be made profitable
- j. Plan for withdrawal from the Project leaving its operation to SHGs.

Important Dates

29/9/2022 – Publication of Tender Notice

13/10/2022 – Last date of Submission of Tender

14/10/2022 – Tender Evaluation

Award of contract by 20/10/2022

Information to Bidders (ITB): -

1. WBTDCCLtd. may provide finance up to Rs. 14.00 lakh per VDKV for entire scope of work which include cost of training, equipments and machinery, procurement of raw materials, marketing support etc. for 1st two years of operation. The contract would be to make it operational and profitable by these two years. Bidders are to quote rate in consideration of the above fact.
2. Bidders are to submit Bids in two separate sealed cover **1. Technical Bid** – Cover letter, Detailed write up on scope of work and Business Plan duly filled in **Annexure-1** **2. Financial Bid** – Format prescribed in Annexure-II
3. Both the sealed covers should be addressed to “**WBTDCCLtd, Sidhu KanuBhawan, KB-18, Sector-III, Kolkata – 700 106**” and to be submitted by hand or post by 3:00 PM of **13.10.22**. Proposals submitted beyond stipulated Date and Time will not be considered.
4. A detailed description must be provided in consonance with the scope of work.
5. The Application must be submitted in the English language and in the format prescribed by WBTDCCLtd. All required information must be provided, responding clearly and concisely to all the points set out. Any application which does not fully and comprehensively address the points regarding scope of work may be rejected.
6. For clarifications on the content of this document please mail to wbtdcc@gmail.com
7. Two stage evaluations shall be followed. In the first stage, Technical Bids shall be evaluated on the basis of demonstrated capacity, technical knowhow and business plan. Financial bids of technically qualified bidders only will be opened and financial evaluation would be on the basis of lowest rate quoted. In case of a tie bid, the Corporation may opt for further bidding among the tie bidders. The corporation may also agree on a single lowest rate and distribute the work among all the bidders who agrees on the single lowest bid. Decision of the corporation shall be final.
8. Applications shall not be modified or withdrawn after the deadline.



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9. The Consultancy Firms/Service Providers shall bear all costs associated with the preparation and submission of the Application and WBTDCCL will not in any case be responsible and liable for the costs incurred.
10. All information given in writing to or verbally shared with the intending parties in connection with this Tender Notice is to be treated as strictly confidential.
11. WBTDCCL reserves the right to accept or to reject any Application, and to cancel the Tender process and reject all Applications, at any time without there by incurring any liability to the affected Companies/Service Providers or any obligation to inform the affected Companies/Service Providers.


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Date: 28-09-22

Memo No. 160611(7)/WBTDCCL/M:

Copy forwarded for information and necessary action to:

- 1) The Secretary, Tribal Development Department.
- 2) The Regional Manager, TRIFED, Kolkata.
- 3) Assistant Managing Director, (Development), WBTDCCL Ltd.
- 4) Assistant Managing Director, (Marketing), WBTDCCL Ltd.
- 5) Finance Officer, WBTDCCL Ltd.
- 6) Official website of WBTDCCL Ltd.
- 7) Office notice board.


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VDVK BUSINESS PLAN TEMPLATE

Name of VDK:

Address of VDK: Village,.....Block,.....District,.....State,.....Pin Code

Total Number of Members in the VDK:

Name of the MFP Items for Value Addition in the VDK:

Seasonality of MFP Items (Also, mention the approx. amount collected in the month for each MFP):


MFP name	Approximate MFP Collection Amount (in Kgs)												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
MFP 1-													
MFP 2-													
MFP 3-													
MFP 4-													
MFP 5-													
Total (in Kgs)													

List of Value Added Products:

Name of MFP	Name of Value Added MFP Item	Approx. Quantity to be Produced (in Kgs)	Type of Item (Powder/ Liquid/ Solid)	Packed Quantity per Unit (Kg, gm, ml, nos.)	Type of packaging (Glass Jars, air-tight wrap etc.)
MFP 1 -	Product 1 -				
	Product 2 -				
MFP 2 -	Product 1 -				
	Product 2 -				
MFP 3 -	Product 1 -				
	Product 2 -				
MFP 4 -	Product 1 -				
	Product 2 -				

Name of Equipment/ Toolkits Required for Value Addition of MFPs:

Name of MFP	Name of Equipment	Capacity of Equipment	Cost of Equipment	Name of Supplier
MFP 1 -	Equipment 1 -			
	Equipment 2 -			
MFP 2 -	Equipment 1 -			
	Equipment 2 -			
MFP 3 -	Equipment 1 -			
	Equipment 2 -			
Miscellaneous Equipment	Equipment 1 -			
	Equipment 2 -			


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VDVK BUSINESS PLAN TEMPLATE

List of Trainers for Training of VDK Members:

MFP Item	Name of Trainer	Mobile Number	Trainer Cost/ Day (in Rs.)	No. of Days of Training Required
MFP 1:				
MFP 2:				
MFP 3:				

Costing Details for the VDK:

Non-Recurring Expenses:

MFP Name	Total Equipment Cost for each MFP (In Rs.)	Total Training Cost for each MFP (In Rs.)	Miscellaneous Cost (If any) (In Rs.)
MFP 1			
MFP 2			
MFP 3			
Total Cost (In Rs.)			

Recurring Expenses (Per Month or Per Season):

MFP Item	Collection / Raw MFP Cost (in Rs.)	Packaging Cost Per unit	Total Packaging Cost	Labor Charges	Any Additional Cost	Total Cost (In Rs.)
MFP 1 -						
MFP 2 -						
MFP 3 -						
Total Cost						

Miscellaneous Expenses if Any (Per Month or Per Season):

	Per Month Cost (If Any) In Rs.	Per Season Cost (If Any) In Rs.	Total Cost In Rs.
Equipment Maintenance Cost			
Electricity Charges			
Transportation Charges			
Storage Space Rental Cost			
Any Other Cost (Please Specify)			
Total Cost			

Revenue Estimation for the VDK:

Value Added Product	Selling Price per unit (In Rs.)	Approx. number of units to be sold	Total Sales Revenue (In Rs.)
Product 1-			
Product 2-			
Product 3-			
Product 4-			
		Total Revenue (In Rs.)	

Estimated Profit for the VDK:

Total Recurring Cost (In Rs.) [A]	Total Non-Recurring Cost (In Rs.) [B]	Total Miscellaneous Expenses [C]	Total Estimated Revenue from the VDK [D]	Estimated Profit from VDK [D-(A+B+C)]


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**ANNEXURE –II
FORMAT FOR FINANCIAL BID**

SCOPE OF WORK	QUOTED RATE IN RS.
For entire scope of work which includes developing business plan of VDVK, Training of SHGs, Technical support for procurement and installation of plant/ machinery/ equipment, operationalization, market linkage, handholding support for two years, Rate per VDVK	

Quoted rate in words

Rupees.....

Date

Signature with seal